

NASHOBA Regional School District



Together, we inspire and challenge all learners to realize their unique potential and become active contributors to their community

Office of the Superintendent

Kirk Downing, *Superintendent*

Laura Friend, Assistant Superintendent of Teaching and Learning

3/15/2023

Position: Food Services Kitchen Helper
Department/Location: Florence Sawyer School
Pay: Bargained Scale
Hours: Monday – Friday 20 hours

The Kitchen Helper is employed without regard to age, physical, mental or psychiatric disability, genetics, race, religion, sex, sexual orientation, gender identity, marital status, national origin, or military status. NRSD welcomes and encourages candidates with diverse racial, cultural, religious, class, and/or gender backgrounds and experiences to apply.

Organizational Scope:

Reporting to the Director of Food Services and to the Building Principal, works directly under the Cafeteria Manager and collaboratively with lunchroom staff. The work of the Kitchen Helper is influenced by NRSD's core values of academic achievement and personal growth; voice, choice and agency; lifelong learning; a safe, caring and inclusive community; collaborative partnerships; innovation; and a sense of belonging for all.

Position Responsibilities:

- Assist in the preparation of nutritionally sound and safe meals for students and staff
- Assists with food preparation, service, and clean up duties in one or more functional areas (snack, salad bar, cashiering, food preparation, baking, cooking, set up, clean up)
- Assists with set up activities (assembling recipe/menu items, washing and cutting fruits and vegetables, slicing breads and meats, opening canned goods, mixing ingredients)
- Assists with serving activities (filling line serving units, measuring and monitoring quantities to ensure sufficient amounts, maintaining temperatures)
- Assists with clean up/closing activities
- All other duties as assigned

Job Qualifications & Physical Demands:

Work is performed in a confined, noisy, crowded, busy kitchen environment. May require wearing gloves, bending, color identification, crouching, gripping with hands and fingers, communicating with students and staff, kneeling, occasionally lifting/carrying up to 60 pounds, pulling, pushing, reaching, sitting, standing long periods, stooping, twisting body and walking. The work setting may include exposure to cleaners, dust, solvents, grease, water, pollen, fumes. Ability to perform simple mathematical computations in taking inventory, preparing food and accounting for meals is also required.

To Apply: Apply through SchoolSpring. See link to Schoolspring on the NRSD website: www.nrsd.net "Employment Opportunities".

www.nrsd.net

50 Mechanic Street, Bolton, MA 01740
O - 978-779-0539 F - 978-779-6812